

LESSON PLAN

UNIT Written Language

GRADE 2-3

THEME Mailroom Mix-up

EQUIPMENT: Computer/Internet/Worksheets

LEARNING OUTCOMES: Students will:

1. use strategies in order to alphabetize words up to the fifth letter.
2. modify order of words to create an alphabetical order

TIME	LESSON CONTENT - ACTIVITY
10 minutes	<p>Introductory Activities:</p> <p>Begin activity by introducing strategies in determining alphabetical order of words to the fifth letter.</p> <p>Why do words sometimes have to be in alphabetical order?</p> <ul style="list-style-type: none">• Book Author Names – Show the spine label of a library book and discuss how books are shelved by the first three letters of the author’s last name. Distribute one library book to every student and have each student line up according to the book spine label code.• Locate Titles – Using the library’s catalog have students find titles in the fiction and picture book sections, and practice locating the exact book in the library.• Phonebook – Use the phone book guide words look up your phone number and a friend’s phone number. Use the yellow pages to look up business services.• Business needs to alphabetize names in order to look up customer information quickly
15 minutes	<p>Main Learning Activities:</p> <ol style="list-style-type: none">1. Students will use website at www.k8websites.com 2-3 Grade Level, “Mailroom Mix-up”2. After viewing the presentation, have students complete worksheet.
	<p>National Curriculum Standards: English Language Arts</p> <ol style="list-style-type: none">4. Students adjust their use of spoken, written and visual language to communicate effectively with a variety of audiences and for different purposes.6. Students apply knowledge of language structure, language conventions, media techniques, figurative language, and genre to create, critique, and discuss print and nonprint texts.8. Students use a variety of technological and information resources to gather and synthesize information and to create and communicate knowledge.
	<p>Resources:</p> <p>Additional resources for alphabetizing can be found at: http://www.haelmedia.com/html/og_p3_001.html</p>